

Journal of Human Rights (JHR)

QUICK REFERENCE FOR UPLOADING REPLICATION FILES

1. Navigate to the Journal of Human Rights Dataverse hosted by the Harvard Dataverse Project by following this link:

<https://dataverse.harvard.edu/dataverse/jhr>

2. Sign up or Log in by clicking on the appropriate box in the upper-right hand corner of the page. Sign up is fast, easy, and of course, free. Once finished signing up or logging in you should return to the JHR dataverse home page automatically (if not navigate back there using the above link).
3. Click on the “+ Add Data” button (located on the right side of the screen) and select “New Dataset” from the two-item dropdown list that appears. In this context, “Dataset” refers to the collection of replication files for your JHR article, along with their associated metadata.
4. Make sure that “Journal of Human Rights (JHR)” template is selected in the “Dataset Template” dropdown list.
5. Enter the required Citation Metadata (fields with asterisks), along with any of the optional information that you want to provide.

Title: Enter the title used on the final draft of your JHR article and click the “Add ‘Replication Data for’ to Title” button.

Author: Enter author names and affiliations. Click on the plus sign at the right side to add co-authors. The identifier field is optional but authors are welcome to enter their ORCID. For more information, go to the ORCID website, at <http://orcid.org/>.

Contact: The name, affiliation, and e-mail address of the person who will serve as the main contact for the article’s entry in the JHR Dataverse.

Description: Use the Abstract from the final draft of the JHR article.

Subject: Click the most appropriate box. For most articles, this should be “Social Sciences”

Keyword: Enter any additional information about the study. This step is optional.

Related Publication: Enter the citation for the piece you are uploading files for. Contact the JHR editorial office for the appropriate publication date, issue, and number if you have not received that yet.

Depositor & Deposit Date: This is auto-populated with your name (from your account) and should not have to be changed.

6. Add the replication files to the dataset. Click the “Select Files to Add” button to browse your files or drag and drop files in the marked window. You may also upload files from Dropbox. It may take a few minutes to load files. **Once loaded, scroll down to each file and click the “edit tags” button. Select the appropriate tag for each file. Your data may not save and return an error message if you do not do this!**
7. When you are done uploading files, click the save data. You will be shown a screen that indicates your dataset is in “draft form” and “unpublished”. Click on the “submit for review” button in the upper right portion of the screen. This will submit the replication dataset to the JHR Editorial Office for final review.